

1. **CALL TO ORDER:** The meeting was called to order at 6:03 pm.  
Present: A. Kitching (Chair), C. Gibson, B. Kendall, J. O'Connor, A. Peacock, I. Reygadas, M. Russell, A. Taylor. H. Taylor\*

approval of the new Bachelor of Therapeutic Recreation Degree during the AGM, an instructor pointed out that there are problems in attracting candidates for this new degree program. It was emphasized that as we go forward the College will face more and more of these types of recruitment issues in many areas.

6. **REPORTS:**

**6.1 Board Chair:**

.1 Chair's Report: With the several recommendations that were to be voted on by the Board this evening, the Chair thought it timely to ensure that everyone understood how voting and abstentions are handled at College Board Meetings. The Board follows the College and Institute Act which states that, "The affirmative votes of the majority present at a meeting at which a quorum is present are sufficient to pass a resolution of the Board." Robert's Rules of Order state that, "Although it is the duty of every member who has an opinion on a question to express it by his vote, he can abstain, since he cannot be compelled to vote." Robert's Rules further states that an abstention is not counted. The outcome is based on those "present and voting". The Board Bylaws state that the "Chair has the same voting rights as any other member." The Chair normally protects her impartial position by exercising her voting right only when her vote would affect the outcome.

A. Kitching reported that yesterday S. Witter, H. Postma and she attended the City of Coquitlam Community Dialogue Table. This is an initiative of Mayor Maxine Wilson who is concerned about the lack of community strength and community support. Mayor Wilson's goals were applauded as she is trying to put democracy into the hands of the people. The initial meeting had 10 people in attendance and at the next meeting the group will be expanded. Anyone interested should contact Susan Witter, Hazel Postma or Ann Kitching.

A number of thank you letters from students who received awards have been received and were circulated for Board members to read. A. Kitching attended the I Care Spring Dinner and emphasized how important this literacy program is for those who take it and for the College. She circulated "Writing For Our Future" a collection of student writing from the program. The exhibition of paintings in the Amelia Douglas Gallery was highlighted as Board Member Adrienne Peacock is one of the exhibitors.

This was the last Board meeting for Ivan Reygadas. He was recognized for his time as a Board member and wished all the best in his future endeavours.

.2 Report from Governance and Disclosure Committee:

.1 Recommendation on Revisions to Board By-Laws: The following By-laws were included in last month's Board package for discussion and feedback. No

further feedback was received and the By-Laws are now being presented for approval this month.

It was moved:

**THAT the College Board approve the revisions to Board By-Law 83-1(A1) College Board, Officers, Insurance and Indemnification.** A. Peacock/Carried

**THAT THE College Board approve the revisions to Board By-Law 83-2(A1) Meetings of the College Board.** C. Gibson/Carried

**THAT the College Board approve the revisions to Board By-Law 83-4(A1) Powers, Duties and Benefits to the President.** A. Taylor/Carried

**THAT the College Board approve the revisions to Board By-Law 83-6(A1) Reimbursement of Expenses Incurred by Board Members.** A. Taylor/Carried

**THAT the College Board approve the revisions to Board By-Law 83-7(A1) Honoraria.** A. Peacock/Carried

**THAT the College Board approve the revisions to Board By-Law 83-8(A1) Amendment of By-Laws.** J. O'Connor/Carried

.3 Student Elections to the College Board: The two recently elected student representatives to the Douglas College Board are Alan Jen Hao Yang and Nav Dardi. Their terms of office commence on September 1, 2006 for one year.

.4 Nominating Committee: Election of Board Officers: The Policy on Board Operations outlines the procedures for electing a Board Chair and Vice Chair. A Nominating Committee (designated by the Chair) of one Board member is struck in April. Cathie Gibson has kindly consented to be the Nominating Committee and she will be in touch with members during this month to find out what their wishes are. The Board will be notified of potential candidates at the May meeting and voting takes place in June.

.5 College Board Meeting Schedule: July 2006 – June 2007: A meeting schedule was included in the Board package for review.

It was moved:

to be at the Campus. Since approximately 7,000 students will be taking courses at Coquitlam, it was suggested that the DSU write a similar letter and send it to TransLink.

**6.2 Education Council:**

.1 Chair's Report: A written report was included in the package. S. Meshwork was asked if the survey results from former Douglas students on various aspects of their experience at the College mentioned in her report will be available. Board members who would like to see this report should let the Board Secretary know.

**6.4 Staff:**

It was moved:

**THAT the College Board approve Amendment By-Law No 83-5(A18) “Fees and Charges for Instruction”.** J. O’Connor

There was a question regarding the Lab fee for all 3 credit Mathematics courses which receive a dollar value equal to 1 semester credit, and whether this is FTE that is being counted. The Math Lab does not work out as countable. The new Ministry manual is very clear on what we can and cannot count.

**The question was called on the main motion.** Carried

It was moved:

**THAT the College Board approve an allocation of a maximum of \$30,000 from the \$500,000 for student aid in 2006/07 toward ABESAP funding to assist students impacted by tuition in DVST 300/400 Levels.** J. O’Connor

It was explained that this provision is made each year. To date we have not had to use it as the Government funding for this purpose has been adequate to meet the need.

**The question was called on the main motion.** Carried

.3 Recommendation on 2006/2007 Operating Budget:

It was moved:

**THAT the College Board approve the 2006/07 Operating Budget for \$74,976,300.** J. O’Connor

The note on the front page of the memorandum relates to an earlier question on expenditure increases from collective agreements negotiated during the year. When these are known they will be reflected in an updated budget document.

**The question was called on the main motion.** Carried

.4 Recommendation on 2006/07 Operating Capital Budget:

It was moved:

**THAT the College Board approve an appropriation of \$474,000 from the Ancillary Fund revenues earned in 2005/06 and prior to be used for purchase of the following:**

- **Ancillary Areas FF & E - \$40,600**
- **Ancillary Areas Educational Technology - \$58,400**
- **General Operating Capital - \$375,000**

J. O’Connor



