



## CREDENTIALS AWARDED AT DOUGLAS COLLEGE POLICY

Policy Name: Credentials Awarded at Douglas College	Responsible Owner Vice President, Academic and Provost	Created 2011 Mar
Policy Number: TBA	Approval Body: Education Council	Last Reviewed/Revised 2024 May
Category: Educational	Replaces: N/A	Next Review: 2027

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#### A. PURPOSE

This policy defines the types of credentials awarded by Douglas College through which student learning is formally recognized and celebrated.

#### B. SCOPE

Deans/Associate Deans/Directors  
 Faculty  
 Registrar  
 Students  
 Vice President, Academic and Provost

#### C. DEFINITIONS

Credential A qualification awarded by Douglas College to recognize successful completion of a program of study. See list of credential types awarded by Douglas College.

Defined program of study The framework of required and elective courses that has been approved by Education Council as leading to a particular credential

Good Academic Standing



Grade Point Average (GPA) calculation based on credits for courses taken and the letter grades earned. It can be calculated based on courses taken in a term (term GPA), within a





Credential Type	Description
Graduate Diploma	A program of study with a minimum of 30 credits of coursework at the 5000 level, and requires a minimum entrance requirement of a Bachelor's degree.
PostBaccalaureate Diploma	A program of study with a minimum of 60 credits, including a minimum of 30 credits of upper level courses (3000/4000 level courses), and requires a minimum entrance requirement of a Bachelor's degree.
PostDegree Diploma	A program of study with a minimum of 30 credits, including a minimum of 15 credits of upper level courses (3000/4000 level courses), and requires a minimum entrance requirement of a Bachelor's degree.
Training Group Certificate of Completion	Issued when a formal recognition of successful completion for a Training Group non-credit program is required. Appropriate evaluation of learning outcomes is planned and conducted.

Please note: some credentials established prior to the Credentials Awarded at Douglas College Policy was revised in May 2022 may have fewer than the minimum defined credits.

The term 'Certificate' is reserved for completion of approved certificate programs. Templates for Recognition of Completion or Recognition of Participation are available for use by areas of the College as appropriate, but these do not represent College credentials.

#### MINIMUM GRADE POINT AVERAGE FOR GRADUATION

Each Douglas College credential requires a minimum grade point average (GPA) for graduation as noted below. Individual programs may set higher requirements.



Credential Type	Minimum GPA
Graduate Diploma	Program GPA 2.33
PostBaccalaureate Diploma	Program GPA 2.00
PostDegree Diploma	Program GPA 2.00
Training Group Certificate of Completion	Determined by each program

#### RESIDENCY REQUIREMENT

Each Douglas College credential requires a minimum amount of T.0.72 5ount-14.8 (a)s5.1 (l)5.1 (a)w3.1 7oun-1



posthumously will be recorded on the student's transcript along with a notation that it was awarded posthumously.

## SUSPENSIONS AND EXPULSIONS

Students who are suspended from Douglas College will not be able to apply for graduation until after the period of suspension.

Students who are expelled from Douglas College will not be able to apply to transfer courses for graduation.



## F. LINKS TO SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES

### Educational Policies

Academic Performance Policy

Grading Policy

Program Approval Policy for New and Revised Credit Program

Program Approval Process Continuing Education and Contract Training Certificate Program Policy

## G. RELATED ACTS AND REGULATIONS

N/A

## H. RELATED COLLECTIVE AGREEMENT CLAUSES

N/A