



## MINUTES OF MEETING OF EDUCATION COUNCIL

February 12, 2024

9:00 am – 11:00 am (VIA ZOOM)

<b>Members Present:</b>	<b>Regrets:</b>
Borgford, Thor	Ferenc, Ava ( <i>Ex Officio</i> )
Bowbrick, Graeme	Lennox, Caedyn
Cavanagh, Bette (Recorder)	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	<b>Guests:</b>
Denton, Kathy ( <i>Ex Officio</i> )	Kirkpatrick, Edith
Hall, Nathan (Vice Chair)	Newton, Rachael
Keighron, David	Turner, Derek
Lupton, Rowan	
Lira Herrera, Debanhi	
Mennill, Sally (Chair)	
Mills, Cathy	
Nicholson, Maureen	<b>Observers:</b>
Rajendran, Srinithin	Yan, Genessa
Rana, Ruhina	
Squair, Nancy	
Valdés, Josefa	

### 1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

Srinithin Rajendran acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the qíc y (Katzie), q a:n n (Kwantlen), k ik m (Kwkwetlem), x m k y m (Musqueam), and qiqéyt (Qayqayt) First Nations.

### 2. ROLL CALL

A. Ferenc and C. Lennox sent regrets to the meeting.



### 3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on February 2, 2024.

### 4. APPROVAL OF THE MINUTES

4.1 The Minutes of January 22, 2024 were approved.

### 5. NEW BUSINESS (Notice of Motion) Items for Council Approval

#### 5.1 Policy Items

##### a) Evaluation Policy

R. Lupton spoke to the item.

The proposed revision removes a sentence fragment (prepositional phrase) that made assigning work in the last 14 days of the semester too ambiguous. The language has reverted to earlier phrasing to be clear that no evaluations in the last 14 days of the semester totaling more than 10% can be conducted.

In response to a question seeking clarification on how the 14-day rule can be modified, G. Bowbrick pointed to the section of the policy listed under Final Exams in Credit Courses, which lists the exceptions to the 14-day rule.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by C. Mills; SECONDED by P. Cawley, THAT Education Council approve the revisions to the Evaluation Policy effective immediately.**

**The Motion was CARRIED.**

##### b) Academic Integrity Policy

R. Lupton spoke to the item.

The proposed revision adds language to cover non-human actors (i.e., AI and/or computer translation) in academic integrity violations. Taken from language created by the European Network for Academic Integrity (ENAI) ("an international association gathering educational institutions and individuals interested in maintaining and promoting academic integrity"), the committee added a definition of Unauthorized Content Generation (UCG). The definition also aims to leave room





The curriculum guideline change for BUSN 4500 that came into effect in January 2024 and introduced an alternative to BUSN 4500's existing pre-requisite requirement of 500 hours of work experience. An unfortunate consequence has occurred and the system is currently blocking anyone from registering that does not have COOP 4500, rather than being an alternative to the 500 work hours in the system. The system solution to remedy this error will take time and consultation to develop. Although they are in the process of addressing this through CG changes; the earliest a CG change could come into effect is January 2025. In the interim, a variance is requested to remove the COOP 4500 pre-requisite for BUSN 4500 so that students can register for Summer and Fall 2024.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by R. Rana, THAT Education Council approve the Request for Variance: Removal of Pre-Requisite to BUSN 4500, Bachelor of Business Administration effective immediately.**

The Motion was CARRIED.

**6.2 Admissions Advisory Committee Recommendation**

E. Kirkpatrick spoke to the item.

The Mental Health and Personal Support Work department of Health Sciences seeks





## 10. REPORTS

### 10.1 Report from the Chair

The Chair spoke about her attendance at the College Board meeting which included an